



Chattahoochee Valley Libraries

One Card...a World of Possibilities!

APPLICATION CHECKLIST

Please be sure to enclose all of the requested documents with your application at the time of submission. If any of the required documents are missing, the application packet **will not** be processed.

Applicant Name: _____

Position which you are applying for: _____

Library branch location/department: _____

**(Ex – Columbus Public Library/ Children’s Dept.)*

- Completed application * *must be signed*
- Completed Personal Data Background Information Sheet
- Copy of high school diploma, GED and/or transcript copy **classified positions*
- Official college transcript copies * *professional positions*
- Resume
- Copy of Social Security Card

Submit Application Packet:

Via mail:

Columbus Public Library
Attention: Personnel
3000 Macon Road
Columbus, Georgia 31906

Hand deliver directly:

Columbus Public Library
3rd Floor
3000 Macon Road
Columbus, Georgia 31906
Monday – Friday, 10am – 5pm

Chattahoochee Valley Libraries

Cusseta-Chattahoochee Public Library
Marion County Public Library
Parks Memorial Public Library

Columbus Public Library
Mildred Terry Public Library
South Columbus Public Library

Lumpkin Public Library
North Columbus Public Library